EAB

CPO Intensive: Track Fall 2021 Course Registration at Your Institution

Introducing Couse Planning Optimization Module in APS

March 25, 2021

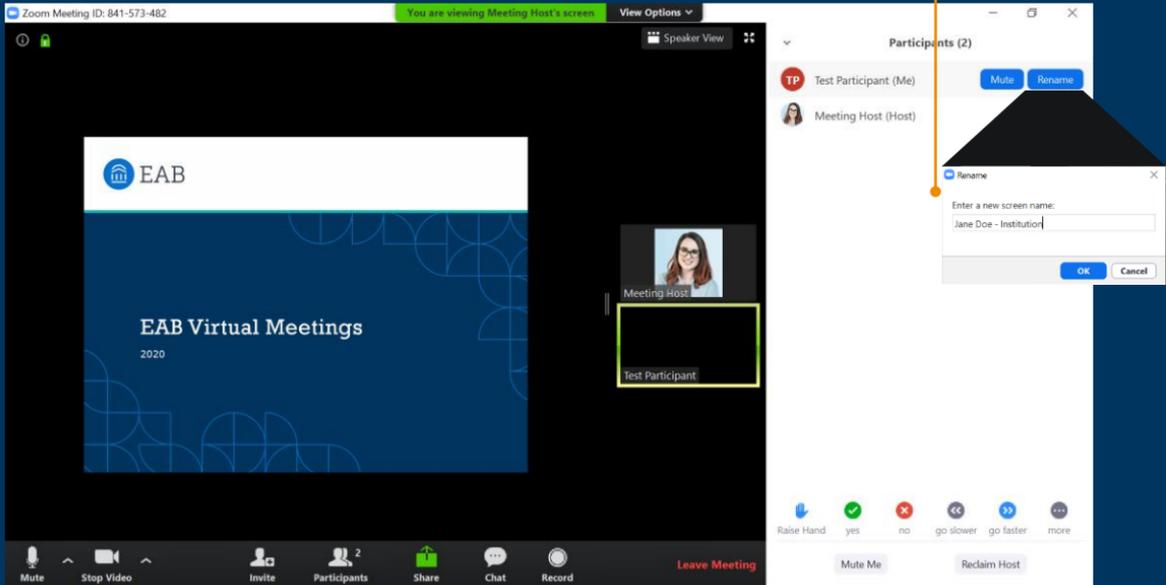We will begin at 1:02 p.m. Eastern Time once everyone has joined!

Kurtis Hagans
APS Strategic Leader

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Zoom Features and Settings

Update Your Name

Update your name and add your institution

Open Participants menu

Audio Mute/Unmute and Video Stop/Start

- In the main session together, please remain on mute and have your video off
- In breakouts, feel free to unmute and turn on your video

Red slashes mean your microphone is muted and your camera is off

Access audio and video options by clicking the up arrow next to the Mic and Camera icon

Zoom Features and Settings

Chat and Nonverbal Feedback

Use icons to communicate answers and signals to presenter
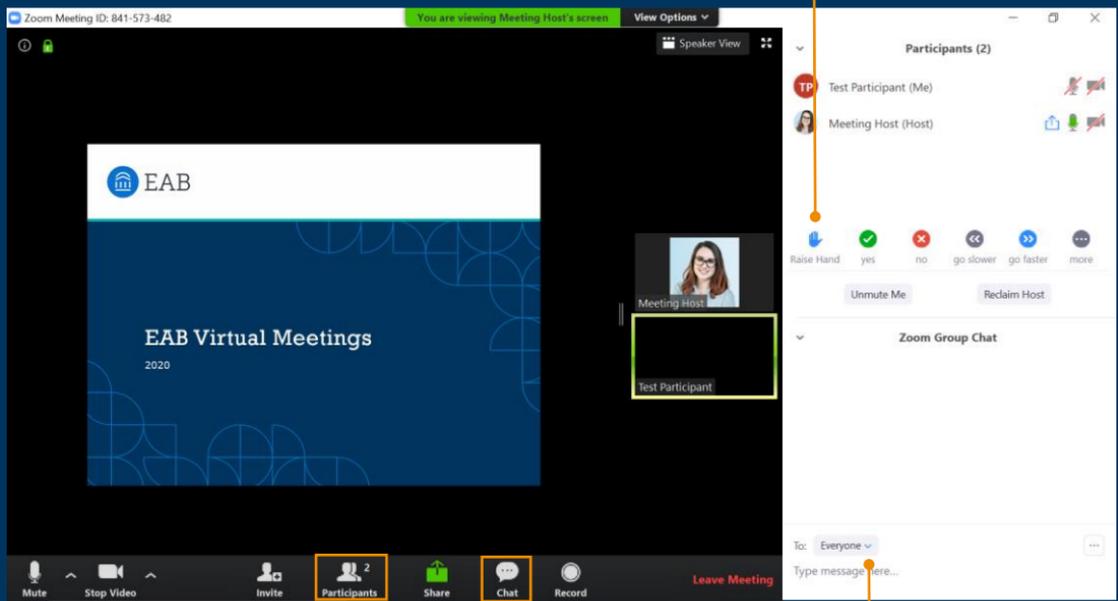
Open Participants and Chat

Select whether you want to chat with everyone or a specific person

1 **Quick Polls**

2 Introduction to Course Planning Optimization (CPO)

3 Platform Demonstration

4 Activity: Worksheet

5 Closing and Next Steps

Quick Poll

Have you received an introduction to the Course Planning Optimization (CPO) module at your institution?

A. Yes

B. No

Quick Poll

What is your role in your institution's course planning and registration process regarding what courses to offer?

A. I make recommendations.

B. I make decisions.

C. I implement changes in our source system.

D. Other: Please enter your response in the Chat if you're comfortable!

Quick Poll

What is your role in your institution's course planning and registration process regarding how many sections to offer?

A. I make recommendations.

B. I make decisions.

C. I implement changes in our source system.

D. Other: Please enter your response in the Chat if you're comfortable!

Quick Poll

What is your role in your institution's course planning and registration process regarding how large or small sections are?

A. I make recommendations.

B. I make decisions.

C. I implement changes in our source system.

D. Other: Please enter your response in the Chat if you're comfortable!

Quick Poll

What is your role in your institution's course planning and registration process regarding if a section can proceed as scheduled (e.g., canceled if has <10 students enrolled)?

A. I make recommendations.

B. I make decisions.

C. I implement changes in our source system.

D. Other: Please enter your response in the Chat if you're comfortable!

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Academic Performance Solutions

Decision-Support Platform and Wraparound Services

APS Platform

Desktop access to key performance metrics that give visibility across your institution's student, HR, and finance data
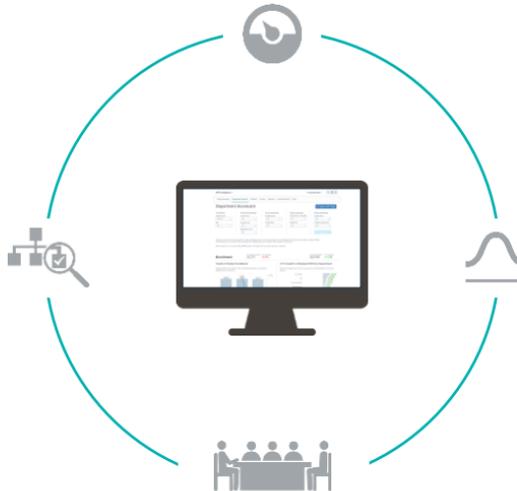
Department-Level Peer Benchmarks

Apples-to-apples comparisons to peers and aspirational peers' performance

Structured Analytics

Analyses to support planning conversations and decisions related to ongoing academic activities

National Collaborative

Summit, webinars, and other opportunities for networking and learning

Source: Academic Performance Solutions.

Course Planning Optimization (CPO)

Match Course Capacity and Student Demand Using APS's Newest Module

Course Planning Optimization, a new module in APS, helps you proactively create the right course schedule for your students.

A **user-friendly interface** lets deans, chairs, and others involved in course planning easily investigate important contextual details

The **forecast model** helps you align instructional resources with student demand

The **Registration Status tab** refreshes regularly, allowing users to make timely adjustments to course offerings

Source: Academic Performance Solutions.
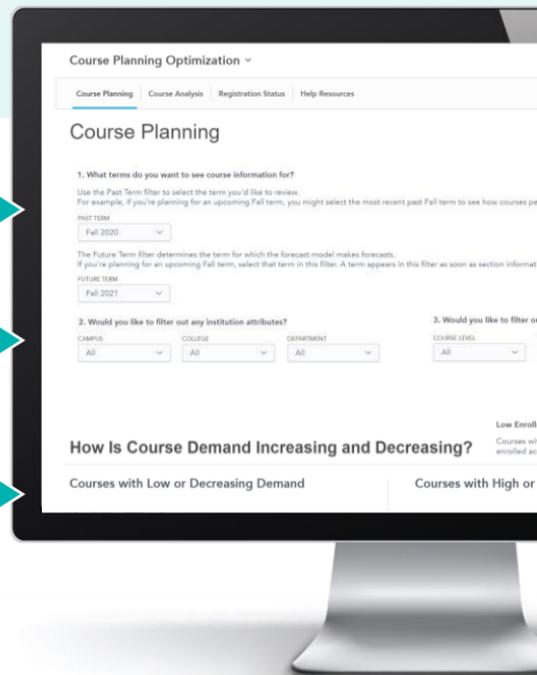
Planning

Occurs 6 to 12 months before term

Registration

Begins 3 to 6 months before term

Clean-Up and Adjustments

"Just in time"

Course Planning Tab

Course Analysis Tab

Registration Status Tab

Help Resources Tab
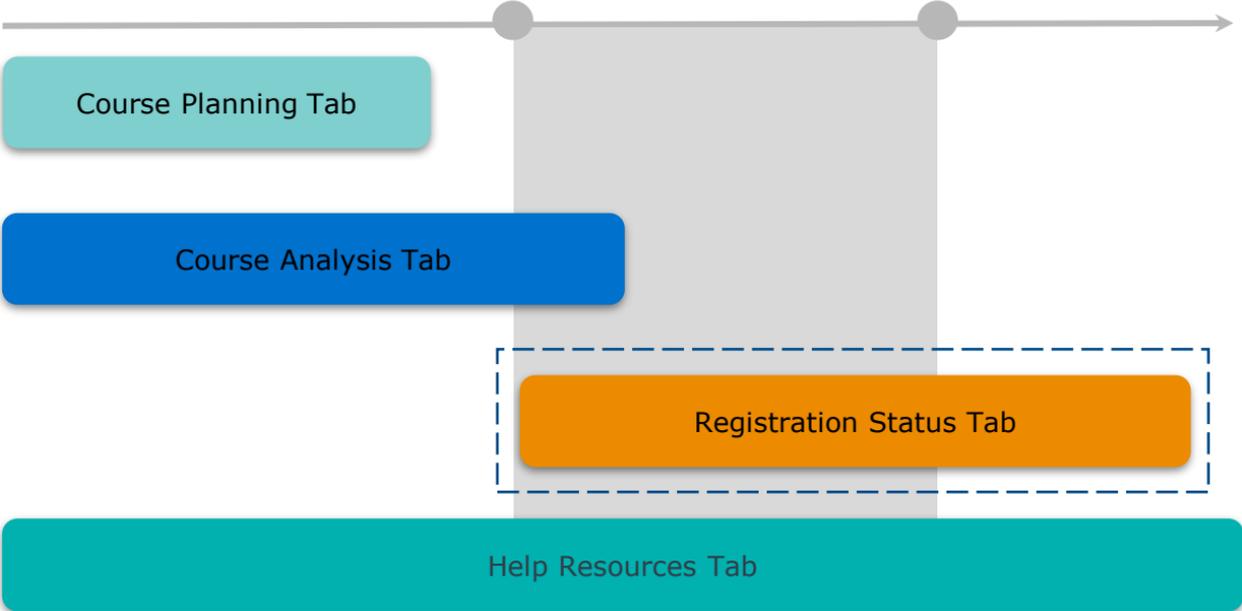
1   Quick Polls

2   Introduction to Course Planning Optimization (CPO)

3   **Platform Demonstration**

4   Activity: Worksheet

5   Closing and Next Steps

Log In

1 https://reports.eabanalytics.com/

2 Trouble logging in? Please reach out to APSSupport@eab.com for help!

- Enter your institutional email address
- Click "Forgot password?" to receive a password reset email

If CPO is in production and has been pushed to your institution's site, skip Step 1.

1 Once logged in, click the carrot (v) next to Institution Name – APS in the top left. In the dropdown menu, select Institution Name – Staging.
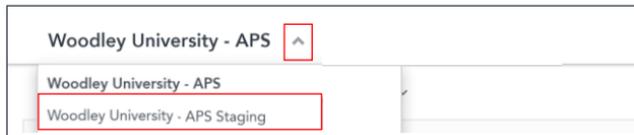
2 Click the carrot (^) next to the dashboard's name (e.g., APS Analytics) to open the dashboard drop-down menu

3 Click on Course Planning Optimization

ROADMAP

1 Quick Polls

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4 **Activity: Worksheet**

5 Closing and Next Steps

Worksheet Activity

▶ **Download** the worksheet in the Chat

▶ Complete the worksheet using the data in your institution's CPO site.

  Feel free to ask questions by taking yourself off mute or using the Chat!

We are currently in breakout rooms. You can rejoin your session by clicking **Breakout Rooms** in your Zoom menu bar. If you have any questions or need assistance, please send a private chat to the Meeting Host.

❑ Connect with your institution's APS Leadership team to understand their expectations for your CPO use

❑ Encourage colleagues who missed this session who would benefit to register for an upcoming CPO Intensive on April 7 or April 21

Reach out to your APS Strategic Leader or APS@eab.com with any questions

We Value Your Feedback!

Please take a few minutes to answer the final poll question to provide your feedback on today's experience.

We will also share a link to a short online evaluation in the Chat.

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